

28 MAR 2019

**JOINING INSTRUCTIONS: NO 2 (HUTT CITY) SQUADRON AVIATION TRAINING WEEKEND FRI
05 APR - SUN 07 APR 19**

INTRODUCTION

1. You have been selected to attend the Aviation Training Weekend held at Hood Aerodrome in Masterton over FRI 05 APR – SUN 07 APR 2019

AIM

2. The aim of this training weekend is for cadets to develop and put into practice aviation skills and concepts they have been taught through their general training.
3. The aim of this instruction is to detail the administrative and equipment requirements that will assist both Cadets and parents in preparing for the flying weekend.

DETAILS

4. Timings:
 - a. Arrival at TS Tamatoa: NLT 1730hrs Friday 05 APR
 - b. Pick up from TS Tamatoa: 1600hrs Sunday 07 APR
5. Location: Wairarapa & Ruahine Aero Club, Hood Aerodrome, Solway, Masterton 5885
6. Cost: \$10 for food plus the cost of flights

CLOTHING & EQUIPMENT

7. Dress for the weekend is No 8 FSD
8. A full equipment list can be found in Annex A. If Cadets do not have a piece of required kit, we have limited stock available for loan from the Unit, this can be sourced on parade nights.
9. The Cadets' clothing and equipment is their responsibility for the duration of the exercise. All kit should be named clearly.

FOOD

10. Cadets will need to bring an easy to prepare lunch for both days (there is fridge space and limited kitchen facilities available), as well as snacks.
11. Dinner and breakfasts will be provided. If you have any dietary requirements, please let us know ASAP so that we can accommodate your needs.
12. Cadets are to have had dinner before they arrive on Friday night as there will not be any stops on the way to the aerodrome.

ACCOMODATION

13. Accommodation is in the aero club facilities, Cadets may bring airbeds or stretchers if they have one available.

GROOMING

14. Hair is to be in accordance with NZCF Grooming standards
15. Male cadets are to be clean-shaven.
16. Females are to have their hair neatly styled and worn in a bun at the nape of the neck with a bun net. If slides or combs are worn, they are to be of plain design and of a similar colour to the hair.
17. Females with short hair must have it properly secured so it does not move unnecessarily.

TRAINING

18. The weekend will consist of lessons and practical flight training covering the skills and knowledge required for a solo flight. The opportunity for a solo flight may arise for those with sufficient experience, skill and meet the medical requirements.

CELLPHONES

19. If cellphones are brought, they are the responsibility of the individual.
20. Cell phones will be secured in the individual's bag during working hours and may be used during breaks if time allows.
21. If there is an event that breaches the Code of Conduct or Activity instructions, cellphones will be secured by staff and returned at the end of the activity.

TRANSPORT

22. Transport is provided by the exercise staff, in the NZCF van or personal vehicles.

FINANCIAL:

23. An up-front payment of \$10 is required NLT 03APR
24. After the weekend, you will be invoiced for the costs of your flights. These will be due within one week of the date of the invoice.
25. All payments are to be made into the Squadron bank account.
26. It is recommended Cadets bring a small amount of money for canteen requirements should the opportunity arise. Safeguarding of money is the responsibility of the individual.

SMOKING, DRUGS AND ALCOHOL ETC

27. Smoking, consumption/possession of any drugs (unless prescribed by your doctor), alcohol or pills will not be tolerated whilst cadets are on the activity.
28. Breaches of this may result in the person(s) involved being sent home and dismissed from the Unit.

REMOVAL FROM ACTIVITY

29. Cadets may be returned home early for any of the following reasons:
 - a. Breaches of discipline (code of conduct);
 - b. Cadets arrive to the activity with unacceptable grooming standards – for instance hair cuts which do not comply with regulations

EMERGENCY CONTACT DETAILS

30. Emergency contact details can be found in Annex B.

CANCELLATION

31. If the exercise is cancelled, it will be posted on the Unit Facebook page, the Unit Website and an email will be sent out prior to 2100hrs THURS 04 APR 2019



FLYING OFFICER PATRICK HIPGRAVE, NZCF
TRAINING OFFICER
No. 2 (Hutt City) Squadron
Air Training Corps

Annexes:

- A Clothing & Equipment List
- B Emergency Contact

**ANNEX A
CLOTHING & EQUIPMENT**

ITEM	QTY	REMARKS	✓
3822 Record of Service Book	1	You will not be able to attend without this	
Sleeping Bag	1		
Bedroll	1	To place on stretchers, for comfort	
Pillow	1		
Night wear / pyjamas	1 set	Suitable for sleeping	
No 8 FSD	QTY	Black T-shirt DPM Shirt DPM Trousers Rank Slides Combat Boots	
PT Kit	QTY	Black T-shirt x 2 Black shorts / legging / track pants Black socks x 2 pairs Smock & Liner (if issued) Combat boots	
Baseball / Widebrim Hat	1	ATC or other Unit-issued types only	
Sunglasses	1 pr	Must be non-polarised – optional but recommended	
Toiletries	QTY	Toothbrush & paste Deodorant Shower products Shaving kit (males)	
Mess Kit	1 set	Plate Bowl Knife, fork, spoon Cup	
Personal medication	QTY	As required	
Towel	1+		
Jandals / flip flops	1 pr	For showers	
Togs	1	Optional	
Hair Kit (females with hair below collar length)	1 set	hair ties bobby pins bun net hairspray or gel	
Water bottle	1	750mL or larger	
Civilian clothing	QTY	Warm clothing for evening wear	
Underwear	QTY		
Stationery	1 set	Pens / pencils Note book	

EMERGENCY CONTACT

Throughout the exercise we are located at:

Wairarapa & Ruahine Aero Club
South Road, Masterton 5885



Emergency Contacts – **please only use in case of emergency**

OFFICER IN CHARGE
Flying Officer **Patrick Hipgrave**, NZCF
0210 228 9824

SECONDARY CONTACT
Pilot Officer **Henri Raaijen**, NZCF
027 950 1700

ENSURE YOU LEAVE THESE DETAILS WITH YOUR PARENTS